**Project Proposal Template**

**WAVE Regranting Pilot Initiative 2023**

**Component** **1:** **Organizational** **Background** **and** **Capacity** **to** **implement** **activities** **to** **achieve** **General Information**

|  |  |
| --- | --- |
| **Name of organisation** |  |
| **Contact person** |  |
| **Contact Information** | Address: |
|  | Tel: |
|  | E-Mail: |
| **Organisation type** | Please specify: |
| **Is your organisation legally registered?** | **Yes**  **No** |
| **Organisational profile** | A brief description of the organisation, including relevant experience working on the thematic issues proposed; familiarity with national and/or international advocacy work on VAWG and how the applicant organisation is collaborating with other stakeholders and/or women’s NGOs on national and regional or international level. (Max. 600 Words)  Capacities and experiences of key staff members concerning the activities proposed to be tackled via the small grant (Max. 300 Words) |
| **Budget requested** |  |

**Component** **2:** **Expected** **Results** **and** **Indicators (max. 1 page)**

This section should contain a clear and specific statement of what the proposal will accomplish in relation to WAVE’s Call for proposals. This should include:

* The **problem** **statement** or challenges to be addressed given the context described in the call for proposals, and
* The **specific results** expected (e.g., outputs) through engagement of the proponent. The expected results are the measurable changes which will have occurred by the end of the planned intervention. The expected results should have corresponding **indicators,** **baselines and targets**. **Propose specific and measurable indicators which will form the basis for monitoring and evaluation**.

**Component** **3:** **Description of activities (max. 1.5 pages)**

Activity descriptions should be as specific as necessary, identifying **what** will be done, **who** will do it, **when** it will be done (beginning, duration, completion), and **where** it will be done. In describing the activities, an indication should be made regarding the organizations and individuals involved in or benefiting from the activity.

**Component** **4:** **Implementation Plan (max. 1.5 pages)**

This section should indicate the **chronology of** **all** **major** **activities** **and** **timeframe** **(duration).** Provide as much detail as necessary. The Implementation Plan should show a logical flow of activities. Please include in the Implementation Plan all required milestone reports and monitoring reviews.

**Implementation** **Plan**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| List the activities necessary to produce the results Indicate who is responsible for each activity. | | Duration of Activity in Months (or Quarters) | | | | | | | | | | | |
| Activity | Responsible | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
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**Monitoring** **and** **Evaluation** **Plan** (max. 500 words)

This section should contain an explanation of how the proponent intends to evaluate the performance of their initiative, by focusing on the following factors:

• How the performance of the activities will be tracked ensuring that the milestones/results set out in the Implementation Plan are achieved

• How any correction and adjustment of the design/plans will be enabled should this be necessary