**Budget proposal**

**WAVE Regranting 2025**

The development and management of a realistic budget is an important part of developing and implementing successful activities. Careful attention to issues of financial management and integrity will enhance the effectiveness and impact. The following general eligibility conditions for costs and contributions apply:

* They must be actually incurred.
* They must be incurred in the period set out in the project proposal within the timeframe indicated in the call for proposals.
* They must be declared under one of the budget categories.
* They must be incurred in connection with the activities as described in the project proposal and necessary for the implementation of the activities.
* They must be identifiable und verifiable, in particular recorded in your accounts in accordance with the accounting standards applicable in your country and with your usual cost accounting practices.
* They must comply with the applicable national law on taxes, labour and social security.
* They must be reasonable, justified and must comply with the principle of sound financial management, in particular regarding economy and efficiency.

Please specify the costs that occur under category 1 – 6. Make sure that the budget mirrors your proposal and the total funds requested equal the total sum of costs category 1 – 6.

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| --- | --- | --- | --- | --- | --- |
| **Expenditure Category** | **Description of activity** | **Unit** | **Amount per unit in EUR** | **Number of units** | **Total EUR** |
| 1. Personnel |  |  |  |  |  |
| 2. Equipment, goods and services (eg translation, printing, graphic designer, catering) |  |  |  |  |  |
| 3. Venue hire for trainings, events etc. |  |  |  |  |  |
| 4. Consultancy costs (third parties) |  |  |  |  |  |
| 5. Travel, accommodation and subsistence |  |  |  |  |  |
| 6. Other |  |  |  |  |  |
| **Total funds requested** |  |  |  |  |  |